**Application Form**

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| **Position Applied For:** |  | |
| **Weekly Contract** - Part Time/Full Time/Bank *(Please Specify Number of Hours):* | |  |

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| **Personal Details** |

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| **First Name/Forename:** | **Surname/Family Name:** |
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| **Home Address (Including Postcode):** | **Date of Birth:** |
|  | **National Insurance No:** |
| **Contact No:** |
| **Email:** |
| **Do you hold a full current UK Driving License?** *(Please tick):* | **Do you require a permit to work in the UK?** *(Please tick):* |
| **Yes:**  **No:**  **Do you have any endorsements/penalty points – If so, please give details including dates:** | **Yes:**  **No:**  **If Yes – Please give full details:** |

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| **Current Employment Details** |

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| **Current Employer:** |  | | |
| **Line Manager** |  | | |
| **Contact Email:** |  | | |
| **Contact No:** |  | **Notice Required:** |  |
| **Position Held:** |  | **Salary/Hourly Rate:** |  |
| **Date From:** |  | **Date To:** |  |
| **Full Address** *(Including Postcode):* | | **Details of Role & Duties:** | |
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| **Previous Employment** |

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| **Dates To & From:** |  | **Employer Name:** |  |
| **Salary/Hourly Rate:** |  | **Address & Contact Details:** |  |
| **Reason For Leaving:** |  | **Position Held:** |  |
| **Brief Description of Role & Duties:** |  | | |

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| **Dates To & From:** |  | **Employer Name:** |  |
| **Salary/Hourly Rate:** |  | **Address & Contact Details:** |  |
| **Reason For Leaving:** |  | **Position Held:** |  |
| **Brief Description of Role & Duties:** |  | | |

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| **Dates To & From:** |  | **Employer Name:** |  |
| **Salary/Hourly Rate:** |  | **Address & Contact Details:** |  |
| **Reason For Leaving:** |  | **Position Held:** |  |
| **Brief Description of Role & Duties:** |  | | |

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| **Dates To & From:** |  | **Employer Name:** |  |
| **Salary/Hourly Rate:** |  | **Address & Contact Details:** |  |
| **Reason For Leaving:** |  | **Position Held:** |  |
| **Brief Description of Role & Duties:** |  | | |

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| **Qualifications** |

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| **Dates Attended** | **University/College/School Attended** | **Qualification Name** | **Grade Achieved** |
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| **Training** |

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| **Additional Training or Qualifications** *(Include Course Name & Organising Body):* |
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| **Relevant Skills & Qualities** |

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| **Please give details of any relevant skills, knowledge, qualities or experience you have that are relevant to the role** *(Attach a separate sheet if necessary):* |
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| **References** |

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| **Please give details of 2 references to be contacted – Please include direct emails if available.** *(Your first reference should be the details for your current or last employer & the second reference can be either a character reference or an employer of your choice):* | |
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| **DBS/CRB** |

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| **Do you have a transferrable DBS?** *(Y/N):* |  |
| If the job you are applying for is exempt from the provisions of **Section 4(2) of the Rehabilitation of Offenders Act 1974** by virtue of the **Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975** you **must not** withhold information about convictions which for other purposes are “spent” under the provision of the act. **In the event of employment, any failure to disclose such convictions could result in dismissal or disciplinary action by the Authority. Any information given will be completely confidential and will be considered only in relation to an application for positions to which the order applies.** | |
| **Have you been convicted of any criminal offence?** *(Y/N – If Yes, please give details including dates & sentences):* | |
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| **Sickness Records** |

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| **How many episodes of illness have you experienced in the last 2 years?** |  |
| **How many days sickness have you experienced in the last 12 months?** |  |
| **Any comments you wish to make regarding your health or sickness records:** | |

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| **Declaration** |

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| **I declare that the information given on this form is to the best of my knowledge correct. I understand that the giving of false or misleading information may lead to disqualification or if appointed, dismissal.** |
| **Sign: Date:** |